

Any **pyrotechnics** to be used shall be subject to separate approval by the SC in collaboration with the Fire Department. Firemen must be present during the event since the fire detection system must be switched off. The related costs shall be borne by the ORG.

The SC must be notified in due time if **fog machines**, haze machines or dry ice are to be used since part of the **fire detection system** may need to be switched off by prior arrangement with the Fire Department. **Firemen** must be present if the fire detection system is switched off. The related costs shall be borne by the ORG.

Any spotlights or other sources of heat to be installed must be mounted at a safe distance from **fire detectors and sprinkle systems**. The suitable distance shall be judged by the SCC technicians.

A true to scale layout plan must be submitted to the SC for any **trade fair or exhibition stalls** to be set up, proving that no exitways and emergency exits will be obstructed. Such plan will be reviewed and must be absolutely adhered to upon authorization.

An **electricity certificate** conforming to standard shall be submitted prior to the event for any exhibits, fair structures, tents or superstructures with a higher share of electrical equipment set up inside the building or in front of the main entrance.

The ORG or one of his authorized representatives must be present during the **official inspection** (public events); any defects detected shall be remedied reliably and on time.

Packing material and transport crates shall be removed from the building prior to the event. Any rubbish, paper, cartons or other refuse not removed by the ORG on time shall be removed by the SC at the ORG's expense.

Any **damage** caused by the ORG or his authorized representatives during the event shall be recorded and repaired by the SC at the ORG's expense.

Any **instructions** given by the SC staff in charge of the event must be strictly observed.

Issued 2003-12-04 WT